



A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE (LANCASTER / STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 17 DECEMBER 2025** at **7:15 PM (OR ON THE RISING OF THE SPECIAL COUNCIL)** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. THOUGHT FOR THE DAY

Reverend Mark Amey of All Saints Parish Church St Ives to open the meeting with a 'Thought for the Day'.

Time Allocation: 2 minutes

2. MINUTES (Pages 7 - 24)

To approve as correct records the Minutes of the meetings of the Council held on 15th October 2025 and 19th November 2025.

Time Allocation: 2 Minutes.

3. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Time Allocation: 2 Minutes.

4. CHAIRS ENGAGEMENTS AND ANNOUNCEMENTS (Pages 25 - 26)

To note the Chair and Vice Chair's engagements and announcements since the last Council meeting.

Time Allocation: 5 Minutes.

5. QUESTIONS BY MEMBERS OF THE PUBLIC

To answer any questions submitted by the public in accordance with the Constitution.

The deadline for the receipt of public questions is five days prior to the meeting and must be submitted to the Monitoring Officer.

Time Allocation: 10 Minutes

6. QUESTIONS TO MEMBERS OF THE CABINET

In accordance with the Council Procedure Rules, all questions –

- ❖ Must be relevant to an item which the Council has powers or duties;
- ❖ Must not relate to an item which is included elsewhere on the Agenda
- ❖ Should be limited to obtaining information or pressing for action; and
- ❖ Should not exceed two minutes in duration.

Questions should not divulge or require to be divulged, confidential or exempt information.

Time Allocation: 30 Minutes.

7. LICENSING ACT 2003: STATEMENT OF LICENSING POLICY (Pages 27 - 74)

Councillor N Wells, Chair of the Licensing Committee to present a draft Statement of Licensing Policy to the Council for approval for a five year period from January 2026.

(The draft Statement was endorsed by the Licensing Committee at their meeting on 22nd October 2025).

Time Allocation: 5 minutes

8. COUNCIL TAX SUPPORT 2026/27 (Pages 75 - 82)

Councillor S W Ferguson Executive Councillor for Resident Services and Corporate Performance to present a report reviewing the Council Tax Support Scheme for 2026/27.

(The report was considered by the Overview and Scrutiny Panel (Environment, Communities and Partnerships) and the Cabinet at their meetings in November 2024. The Cabinet endorsed the recommendations).

Time Allocation: 5 minutes

9. PARKING CHARGES - IMPLEMENTATION OF INCREASE (Pages 83 - 98)

Councillor B Mickelburgh, Executive Councillor for Finance and Resources to present in relation to parking charges.

(In the event Cabinet decide to implement the budget proposal for the charge increase, this item will be withdrawn as there will be no decision to take from Council).

Time Allocation: 15 Minutes.

10. REORGANISATION OF COMMUNITY GOVERNANCE ORDER - GLATTON AND CONINGTON (Pages 99 - 106)

Councillor M J Burke, Chair of the Corporate Governance Committee to present a report on the outcome of the Community Governance Review of the parishes of Glatton and Conington.

(The report was considered and endorsed by the Corporate Governance Committee at their meeting on 9th July 2025).

Time Allocation: 5 Minutes.

11. CHANGES TO THE CONSTITUTION - COUNCIL PROCEDURE RULES AND SUBSTITUTES POLICY (Pages 107 - 156)

Councillor M J Burke, Chair of the Corporate Governance Committee to present a report on proposals to amend the Council's Constitution to update the Council Procedure Rules and establish a Substitutes Policy.

(The report was considered and endorsed by the Corporate Governance Committee at their meeting on 26th November 2025).

Time Allocation: 5 Minutes.

12. TREASURY MANAGEMENT 6 MONTH PERFORMANCE REVIEW (Pages 157 - 194)

Councillor Brett Mickelburgh, Executive Councillor for Finance and Resources to present the Council's Treasury Management performance for the period 1st April to 30th September 2025.

Time Allocation: 10 Minutes.

13. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY UPDATE (Pages 195 - 218)

This item provides an opportunity for District Council Members to ask questions on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

Time Allocation: 10 Minutes.

14. OUTCOMES FROM COMMITTEES AND PANELS (Pages 219 - 222)

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairs.

Time Allocation: 10 Minutes.

15. OVERVIEW AND SCRUTINY JOINT GROUP (Pages 223 - 230)

To receive the Minutes of the Overview and Scrutiny Joint Group meeting held on 12th November 2025.

Time Allocation: 2 Minutes

16. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS

(a) That the appointments to the Overview and Scrutiny Committee on the Cambridgeshire and Peterborough Combined Authority be varied to appoint Councillor J E Harvey as the Lead Member and Councillor N Wells as the Substitute Member on the Committee; and

(b) Group Leaders to report on variations to the Membership of Committees and Panels if necessary.

Time Allocation: 5 Minutes.

9 day of December 2025

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests](#) is available in the Council's Constitution

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council

Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 01480 388004 / e-mail Lisa.Jablonska@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.